**SchoolTech Student Expectations**

- Attendance at classes and learning activities. ALL absences will be notified in the appropriate manner i.e. parent phone call, note, medical certificate etc.
- Be on time for class and learning activities.
- Speak to staff and other students in a respectful and considerate manner.
- Wear appropriate attire for the training being undertaken and be safety conscious at all times (Workplace Health and Safety).
- Treat all equipment, facilities and property with care.
- Do not engage in illegal behaviour.
- Represent the school, TAFE and the SchoolTech program in a way that builds a positive reputation.
- Behaviour at all times, at TAFE and at work is to be of a high standard.
- Be responsible for bringing equipment and materials for learning.
- Do your best.

**SchoolTech and TAFE Teacher Commitment**

- Be prepared for all learning activities.
- Be on time for classes and learning activities.
- Speak to students and others in a respectful and considerate manner.
- Support students with their learning.
- Provide feedback to students.
- Build the reputation of the SchoolTech program.
- Advocate on behalf of students, especially in relation to work experience and Apprenticeships/Traineeships.
- Participate in team, faculty and institute activities that are beneficial to the success of the SchoolTech program.
- Remain current in the skills of the subject area taught.

**Work Experience Commitment**

- Be prompt and reliable in the workplace.
- Speak to employers and staff in a respectful and considerate manner.
- Communicate clearly at all times in the workplace.
- All workplace matters are to be communicated with the VET Co-ordinator.
- Wear Personal Protective Equipment (PPE) & adhere to Workplace Health and Safety (WHS) rules in the workplace.
- Treat all equipment and facilities with care.
- Do not engage in illegal behaviour.
- Be a proud Ambassador for the SchoolTech program and future students.
- ALL work day absences must be reported to the employer and SchoolTech Office.

I will commit to supporting the SchoolTech program as outlined in the contract above.
I understand that failure to meet these expectations may jeopardize my place in this program.