Good Standing Policy

Rationale

To achieve our vision of Quality and Equality it is important that we focus on positive and productive relationships, but we also need to continually raise expectations and improve student achievement. As part of the Woree State High School “Responsible Behaviour Plan for Students”, we will continue to focus on improving student performance and rewarding positive behaviours. This will be achieved through the Good Standing Guidelines.

Purpose

The purpose of this document is to clearly outline the minimum expectations, privileges and consequences of the ‘Good Standing’ Policy.

Relevance to Related Legislation and Department of Education Policy

LEGISLATION

- Education (General Provisions) Act 2006
- Education (General Provisions) Regulation 2006

RELEVANT POLICY

- Every Student Succeeding — State Schools Strategy 2018–2022 (PDF, 408KB).
- https://education.qld.gov.au

Operation of the Policy

MINIMUM EXPECTATIONS OF GOOD STANDING

‘Good Standing’ process is formally reviewed every 5 weeks (and if required for other purposes and deemed necessary at any other time). ‘Good Standing’ is achieved and maintained when a student adheres to the following minimum expectations.

Attendance

- No more than 10% unexplained full day absences
- No more than 10% unexplained or unacceptable reasons for lateness to school
- No incidents of truancy

Behaviour

- No outstanding after school detentions
- Displays behaviour of a consistently high standard
- Positive behaviour record upon return from suspension

Assessment

- All assignments submitted by the due date (unless an extension has been granted by the Curriculum Head of Department)
- Attend all exams (unless a medical certificate is provided)
- All assessment pieces completed with an acceptable level of effort including no plagiarism or cheating

Uniform

- Consistently wear the uniform as per the ‘Student Dress Code Policy’

NOTE: It is the expectation that students want to pay the costs that are non-essential to learning (eg Senior Shirts and Jerseys, fees for camps and other extra-curricular activities) have paid their Student Resource Scheme in full or have maintained the payment schedule agreed upon with the school. Failure to do so may result in students not being allowed to access to these privileges.

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PRIVILEGES FOR STUDENTS ON GOOD STANDING

‘Good Standing’ is the standard for all students of Woree State High School. Students of ‘Good Standing’ will be eligible to participate in a range of privileges, which include:

- Excursions (non-compulsory for assessment)
- Structured Work Placement
- Leadership positions within the school
- Other school functions organised by the school
- Representing the school in sporting, cultural and other activities
- Reward days
- School dances
- Student helpers for school activities

CONSEQUENCES FOR STUDENTS WHO DO NOT ACHIEVE ‘GOOD STANDING’

Students who do not meet the minimum expectations of ‘Good Standing’ will not be eligible to participate in the above privileges.

Final decisions will be made at the discretion of the Principal in consultation with the Deputy Principals, Head Of Department Junior/ Senior School, Year Level Student Support Services Officers and teachers.

Personal circumstances will be acknowledged and taken into consideration in the decision making process.

HOW IS A STUDENT’S ‘GOOD STANDING’ CHECKED?

When a student wishes to represent the school or participate in one of the many privileges listed above they must apply via the form - Criteria Eligibility to Represent Form (CERF)

The CERF form is only issued to students who do not meet any or all of the requirements as outlined.

The CERF form must be completed and returned at least 5 school days prior to the activity taking place.

The CERF form will only be issued when some or all of the conditions listed below are not met:

1. Behaviour – More than 2 MINOR or 1 MAJOR Behaviour Incidents recorded on OneSchool
2. Attendance – More than 2 unexplained absences
3. Uniform – Any incorrect uniform offences
4. After School Detentions – Any incomplete (or outstanding) after school detentions
5. Finance – outstanding SRS monies, payments have stopped or no payment plan is in place
6. JCE or QCE – If not on track to attain

The CERF form requires the student to have some or all of the following personnel complete information and sign.

- Behaviour – Year Level Student Support Services Officer
- Attendance - Student Attendance Officer
- Uniform - Student Attendance Officer
- After School Detentions – Head of Department Support 4 Students
- Finance – Executive – regarding financial situation (Student Resource Scheme)
- JCE or QCE – Head of Department Junior/ Senior

Students and parents/carers can then gauge from the CERF Form if they are/are not on “Good Standing”. Students who have not met the “Good Standing” criteria will be given the opportunity to get back on “Good Standing”. If these issues are not rectified prior to the event, the student may not participate in the desired activity or represent Woree State High School at this time.

Documentation

a) 2019-2022 Woree State High School Responsible Behaviour Plan for Students
b) CERF FORM – Criteria Eligibility to Represent Form

Z:\3_CULTURE THAT PROMOTES LEARNING\3e. Student Support Services System\STUDENT GUIDES_Policy Documents\Good Standing\VERSION 3_Good Standing\POLICY_V3_Good Standing.docx
Criteria Eligibility to Represent Form (CERF)

Dear **Name** from **Form_CLASS**,

According to the school systems, you are currently at the following points:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Signature (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your behaviour has been recorded as <strong>Behaviour</strong> on OneSchool.</td>
<td></td>
</tr>
<tr>
<td>If this is higher than 2, you need to discuss with your SSSO and teacher/s and work out an arrangement. Once happy your SSSO will need to sign in the next box.</td>
<td></td>
</tr>
<tr>
<td>You have <strong>Attendance</strong> unexplained absences.</td>
<td></td>
</tr>
<tr>
<td>If this is higher than 2, you need to explain your absences and then get the Attendance Officers signature in the next box.</td>
<td></td>
</tr>
<tr>
<td>You have worn the incorrect uniform <strong>Uniform</strong> times without an explanation from your parents/carers.</td>
<td></td>
</tr>
<tr>
<td>If this is more than 0, you need to explain why you wore the incorrect uniform and then get the Attendance Officers signature in the next box.</td>
<td></td>
</tr>
<tr>
<td>You have <strong>Afterschool</strong> Afterschool Detentions still owing.</td>
<td></td>
</tr>
<tr>
<td>If this is more than 0, you will need to complete your detentions and then get the HoD of Support 4 Students signature in the next box.</td>
<td></td>
</tr>
<tr>
<td>Is your financial status at the school considered acceptable? <strong>Financial</strong>. The reason for this is because your <strong>Reason</strong>.</td>
<td></td>
</tr>
<tr>
<td>If this is an NA, 0 or blank, you need to see the office to see what needs to be done to change it to a Yes. Once explained and fixed, you need to get their signature in the next box.</td>
<td></td>
</tr>
<tr>
<td>Are you on track to achieving your ICE or QCE <strong>QCE___ICE</strong></td>
<td></td>
</tr>
<tr>
<td>If this is a No, then you need to see the HoD of your area (Junior or Senior Schooling) and get their signature in the next box.</td>
<td></td>
</tr>
</tbody>
</table>

If you have no need for signatures, then you can hand this form straight back to your event organiser. Otherwise, you need to fix the problems in the table and get the required signatures. Once this has been achieved, you can hand over to your event organiser and be rewarded for your efforts.

*Signed*

Susan McQuillan
Deputy Principal Student Services
Accept the opportunity of a lifetime at a great Cairns school where “every student counts”