



# Woree State High School

## Good Standing and Recognition Policy

Version 5

### ***Every student succeeding***

Every student succeeding is the shared vision of Queensland state schools. Our vision shapes regional and school planning to ensure every student receives the support needed to belong to the school community, engage purposefully in learning and experience academic success.

*Queensland Department of Education  
State Schools Strategy 2019-2023*

# POLICY: Good Standing and Recognition

To achieve our vision of Quality and Equality it is important that we focus on positive and productive relationships, and we also need to continually raise expectations and improve student achievement. At Woree State High School we will continue to focus on improving student performance, recognizing and rewarding positive behaviour.

## RECOGNITION

At Woree State High School we celebrate and recognise student achievements by presenting students at the various parades or events with a variety of awards.

- Attendance Awards:** At various times throughout the term and at the end of each semester, students who have attained the recognised attendance rates are recognised and rewarded.
- Year Level Celebrations – Rewards Days:** The Student Support Services Officer plans an activity for award recipients in Week 10 each term. Students must be on Good Standing for consideration.
- Sporting Awards:** These are presented to students recognising high sporting achievement at the Annual Sports Presentation on a Full School Assembly in Term 4.
- Academic Awards:** These are presented to students for high academic achievement at the Annual Presentation Night in Term 4.
- Awards - Service and Cultural, Global All Rounder, Sportsman and Sportswoman of the Year:** Students must write to set criteria and submit their application for consideration by a due date and applications are assessed by a panel. The successful student is announced at the Annual Presentation Night in Term 4.

### Possible Responses by Classroom teacher

- Individual student acknowledgement
- Target-setting which is realistic and individualised
- Positioning in classroom, optimising conditions for best behaviour
- Verbal / Non-verbal praise and encouragement
- Assigning class / year level responsibilities and goal setting
- Public acknowledgement of student success and achievements
- Rewards structures which promote motivation and congratulate effort

### Possible Acknowledgements (Behaviour and extra-curricular activities)

- Positive emails to parent
- Positive phone conversation with parent
- Positive OneSchool entry
- Positive Certificate generated on OneSchool
- Whole school acknowledgement of success and achievement
- Year Level parade acknowledgement of success and achievement
- Woree HIGHLIGHTS newsletter article

## GOOD STANDING

The “*Good Standing*” process is formally reviewed every 5 weeks (and if required for other purposes and deemed necessary at any other time). “*Good Standing*” is achieved and maintained when a student adheres to the following minimum requirements:

### ATTENDANCE

- ✓ No more than 2 full days unexplained absences
- ✓ No more than 2 unexplained or unacceptable reasons for lateness to school
- ✓ No incidents of truancy

### BEHAVIOUR

- ✓ Displays behavior of a consistently high standard
- ✓ Positive behavior record upon return from a suspension
- ✓ No Level 2 or Level 3 behaviour incidents recorded

### AFTER SCHOOL DETENTIONS

- ✓ No outstanding after school detentions

### UNIFORM

- ✓ Consistently wear the uniform as per the “Student Dress Code Policy”

**Students on “Good Standing” will be eligible to participate in a range of privileges which include:**

- ✓ Excursions (non-curriculum, non-compulsory for assessment)
- ✓ Leadership positions within the school
- ✓ Other school functions organized by the school
- ✓ Representing the school in sporting, cultural and other activities
- ✓ Rewards Days
- ✓ Structured Work Placement
- ✓ Student helpers for school activities

**How is ‘Good Standing’ checked?**

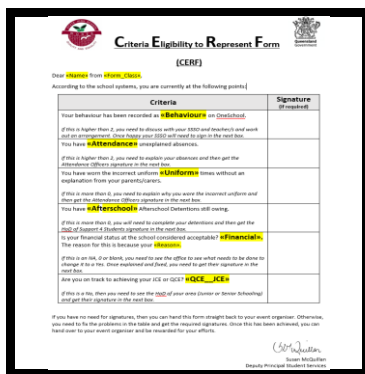
When a student wishes to represent the school or participate in one of the many privileges listed above they must apply via the form - **Criteria Eligibility to Represent Form (CERF)**

**The CERF form must be completed and returned at least 5 school days prior to the activity taking place.**

The CERF form will only be issued to a student when some or all of the **conditions listed below** are identified and requires the student to have some or all of the **following personnel** complete information and sign should the information not be correct at the time OR has been rectified.

Students and parents can then gauge from the CERF Form if they are/are not on “**Good Standing**”. Students who have not met the “Good Standing” criteria will be given the opportunity to get back on “**Good Standing**”. If these issues are not rectified prior to the event, the student may not participate in the desired activity or represent Woree State High School at this time.

CERF Criteria	CONDITIONS (in the last 5 weeks)	PERSONNEL
1. Behaviour	<ul style="list-style-type: none"> <li>✗ More than two (2) MINOR – Level 2 or one (1) MAJOR – Level 3 Behaviour Incidents recorded on OneSchool</li> </ul>	Year Level Student Support Services Officer
2. Attendance	<ul style="list-style-type: none"> <li>✗ More than 2 full day unexplained absences</li> <li>✗ More than 2 unexplained or unacceptable reasons</li> <li>✗ Any incidents of truancy recorded</li> </ul>	Student Attendance Officer
3. Uniform	<ul style="list-style-type: none"> <li>✗ Any incorrect uniform offences</li> </ul>	Student Attendance Officer
4. After School Detentions	<ul style="list-style-type: none"> <li>✗ Any incomplete (or outstanding) after school detentions</li> </ul>	Head of Department Support 4 Students
5. Finance	<ul style="list-style-type: none"> <li>✗ Any outstanding SRS monies, payments have stopped or no payment plan is in place</li> </ul>	Executive – regarding financial situation (Student Resource Scheme)
6. JCE or QCE	<ul style="list-style-type: none"> <li>✗ If not on track to attain</li> </ul>	Head of Department Junior Secondary Head of Department Senior Secondary



## STUDENT RESPONSIBILITIES

It is expected that all students at Woree State High School will

- meet the minimum expectations, including uniform, attendance and behaviour
- be responsible for seeking confirmation of their “Good Standing” status through their Student Support Services Year level Officer

## PARENT RESPONSIBILITIES

Woree State High School asks that all parents support

- encourage acceptable behavior to their student
- support and reiterate school behaviour expectations
- be involved with activities that promote and reinforce acceptable behaviours

## STAFF RESPONSIBILITIES

Woree State High School staff will:

- set clear classroom expectations
- set clear assessment draft and due dates
- follow attendance and uniform procedures
- support students to meet minimum expectations
- refer breaches of minimum expectations to the relevant Head of Department
- keep parents informed of concerns

Woree State High School Head of Departments - Curriculum and Executive staff will:

- ensure assessment items have clear draft and due dates
- in conjunction with classroom teachers, provide support structures to assess students to meet minimum expectations
- impose consequences for all behavioural expectation breaches and non-completion of assessments as referred by teachers
- notifies parents of concerns
- if support structures are not successful, then refers student to Head of Department Support 4 Students for performance monitoring

Student Support Services Officers (Years 7-12) will:

- in conjunction with other staff monitor records of student attendance (including absenteeism, truancy and lateness)
- monitor school uniform compliance
- in conjunction with Head of Department Support 4 Students, ascertain Good Standing status
- publish Good Standing Lists at 5 week junctions

## SCHOOL RESPONSIBILITIES

### Consequences for Students who do not achieve ‘Good Standing’

Students who do not meet the minimum expectations of ‘Good Standing’ will not be eligible to participate in the above privileges.

Final decisions will be made at the discretion of the Principal in consultation with the:

- Deputy Principals
- Head Of Department Junior Secondary
- Head Of Department Senior Secondary
- Head of Departments - Curriculum
- Year Level Student Support Services Officers and
- teachers.

Personal circumstances will be acknowledged and taken into consideration in the decision making process.